

**FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT
BETWEEN THE CITY OF LINCOLN AND THE COUNTY OF LANCASTER
THE KENO HUMAN SERVICES PREVENTION FUND**

THIS FIRST AMENDMENT is made and entered into on this _____ day of _____, 2012, by and between the City of Lincoln, Nebraska, a municipal corporation, hereinafter referred to as “City”, and the County of Lancaster, Nebraska, a political subdivision of the State of Nebraska, hereinafter referred to as “County.”

WHEREAS, the City and County each contribute 5% of their respective share of Keno lottery proceeds to the Keno Human Services Prevention Fund (“Keno Prevention Fund”); and

WHEREAS, the Interlocal Agreement between the City of Lincoln and Lancaster County, The Keno Human Services Prevention Fund, entered into on July 21, 2005 established an endowment fund to be funded by 40% of the total Keno Prevention Fund monies and authorized the remaining 60% of the total Keno Prevention Fund monies to be utilized for the annual allocations of Keno awards; and

WHEREAS, the Interlocal Agreement further provided that the endowment fund shall not be accessed until the fund reaches one million dollars, at which time the Keno Human Services Advisory Board will re-evaluate and make recommendations to the Joint Budget Committee for potential procedural changes; and

WHEREAS, the Joint Budget Committee has recommended that the Interlocal Agreement be amended to provide that the endowment fund be designated as the Keno Prevention Public Endowment Fund and that the Endowment Fund not be accessed until it reaches one million five hundred thousand dollars and that 100% of the total Keno Prevention Fund monies remaining and all future Keno Prevention Fund monies be utilized for the annual allocation of Keno awards;

WHEREAS, the Keno Human Services Advisory Board has requested that the City and County amend the Interlocal Agreement by adopting new Keno Human Services Prevention Fund Guidelines, attached hereto as Exhibit 1.

IN CONSIDERATION OF THE MUTUAL COVENANTS contained herein, the parties do agree as follows:

1. That Paragraph 3 of the Interlocal Agreement between the City of Lincoln and Lancaster County, The Keno Human Services Prevention Fund be amended to read as follows:

3. Administration of the Keno Prevention Fund. The City and County agree that the Keno Prevention Fund shall be administered and maintained by the City Treasurer in the following manner:

a. The City Treasurer shall establish ~~an~~ a public endowment fund to be designated as the Keno Prevention Public Endowment Fund.

b. The City Treasurer shall deposit ~~40%~~ \$1,000,000 of the total Keno Prevention Fund monies in the Keno Prevention Public Endowment Fund. The City Finance Director shall invest the money in the fund as directed by the City Council. Investment earnings shall be credited to the Keno Prevention Public Endowment Fund.

c. The Keno Prevention Public Endowment Fund shall not be accessed until the fund reaches one million five hundred thousand and no/100 dollars (\$1,000,000) (\$1,500,000.00), at which time the Keno Human Services Advisory Board will re-evaluate the fund and make recommendations to the Joint Budget Committee for potential procedural changes.

d. The remaining ~~60% of the total~~ Keno Prevention Fund monies and all future City and County contributions to the Keno Prevention Fund shall be utilized by the Joint Budget Committee for the annual allocation of Keno awards.

e. The City Treasurer shall provide financial reports detailing the Keno Prevention Fund and endowment fund to the County Board and City Council on an annual basis.

2. That Attachment A to the Interlocal Agreement between the City of Lincoln and Lancaster County, The Keno Human Services Prevention Fund, be replaced with the revised Keno Human Services Prevention Fund Guidelines, as shown in Exhibit 1, attached hereto and incorporated herein by this reference.

3. That all other terms and conditions of said Agreement shall remain in full force and effect except as specifically revised in this Amendment.

4. By its approval of this amendment, the City Council, acting in a fiduciary capacity for the exclusive purpose of protecting and benefiting the Keno Human Services Prevention Fund, hereby directs the City Finance Director to invest the Keno Human Services Prevention Fund in property or other investments permitted by the Nebraska Uniform Prudent Management of Institutional Funds Act, Neb. Rev. Stat. § 58-601 et seq., in accordance with the standards of conduct prescribed by that act, subject to the review and further direction of the Council.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first written above.

Attest:

CITY OF LINCOLN, NEBRASKA
a municipal corporation,

City Clerk

Chris Beutler, Mayor

Attest:

LANCASTER COUNTY, NEBRASKA
a political subdivision of the State of
Nebraska

County Clerk

Deb Schorr, Chair
Lancaster County Board of Commissioners

MAY 2013

Keno Human Services Prevention Fund Guidelines

The PURPOSE of the Prevention Fund is to help fund programs designed to help prevent crisis situations through early intervention.

Based on this purpose, and the recognition that there are limited dollars and many outstanding programs, the following guidelines are to be distributed with all grant applications. They are intended to assist agencies in recognizing their eligibility for the fund, and the types of requests preferred by the committee.

1. Grantees are limited to private, nonprofit human service 501(c)3 agencies. Public sector agencies and individual Community Learning Centers are not eligible.
2. Grantees should be advised of the following funding preferences:

Additional Consideration will be given to proposals that:

- *Illustrate collaboration
- *Smaller programs making big change
- *Have a sustainability plan for the project
- *New or expanded programs that will demonstrate measurable impact

Proposals we generally will choose NOT to fund include:

- *Keynote speaker fees or travel expenses
- *Hardware to be used by agency staff
- *Any programs outside of Lancaster County
- *Requests towards building campaigns
- *Requests for large capital expenditures

3. A) Your total Keno request may not exceed more than 50% of your total project costs.

B) No more than 50% of your request may pay for staffing of the project.

4. The Advisory Committee will consider community priorities which may include: Problem Gambling Prevention, Family Violence, Behavioral Health, Youth Development and Basic Needs/Self Sufficiency Programs.

5. Beginning in Round 38 (December 2013) requests for proposals will be announced once a year; with fund balances known approximately 30 days in advance. The next round, Round 38, will be due November 15, 2013. Winning proposals will be announced by January 1, 2014.

6. Two-year proposals are requested. Grant range is up to \$10,000 for year 1; and a decreasing amount year 2, indicating program sustainability planning.

Keno dollars are intended to fund a wide array of prevention services. 5% of the annual gross KENO receipts are set aside for this purpose. A public committee makes the recommendations. If you or someone you know would like to serve on this committee, call 402-441-7511.

MAY 2013

City-County
Keno Human Services Prevention Fund
Request Form

The purpose of the Prevention Fund is to help fund programs designed to help prevent crisis situations through early intervention.

Agency Name and Address

Date: _____

Telephone Number: _____ Date of 501(c)3 Approval _____

Title of Project: _____

Contact Person: _____ Title: _____

E-Mail Address: _____

Total Project Cost: \$ _____

Request from Prevention Fund: \$ _____ (year 1); \$ _____ (year 2)

Total Agency Budget for Fiscal Year: \$ _____

This project targets which Community Priority Area:

- _____ Problem Gambling
- _____ Youth Development
- _____ Family Violence
- _____ Behavioral Health
- _____ Basic/Emergency Needs/ Self Sufficiency
- _____ Other: _____

Signature Responsible Party

Date

The following questions can be formatted on your computer. PLEASE limit your responses to 250 words for each question.

1. Very concisely describe the program or activity, and expected time frame for the project.
2. What are the goals/objectives of this prevention project? How does this match those of the agency?
3. Who is your target population and why? How many people will be served by this project? How does this project address needs in the ethnic minority community?
4. Is there another agency or organization addressing this need? Is this a collaborative project and, if so, with whom?
5. What is your criterion for success and how do you propose to measure it?
6. How will you successfully continue this project in year 2, with less Keno funds?

Attachment A: Attach a current 2 year budget for this project. Please include a Budget Narrative for each category, both for requested dollars and other dollars. Also indicate expenses anticipated, and committed revenues.

Attachment B: Please attach a list of your current Board of Directors.

PLEASE SUBMIT 10 STAPLED COPIES of this proposal
ALONG WITH THE ORIGINAL to
Kit Boesch, Human Services
County/City Building
555 South 10th Street, Suite 107
Lincoln, NE 68508

No additional information will be accepted.

MAY 2013

Agency: _____

Attachment A

Keno Human Services Prevention Fund Budget Form

Total Cost of Project: \$ _____

Request from Keno Fund \$ _____ (year 1); \$ _____ (year 2)

Other Funding Sources at this time: (Indicate committed or pending)

Project Budget Detail*

Category	<u>Other Funds</u>		<u>Keno Request</u>		<u>Total Cost</u>	
	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2
Personnel (Salary)						
Contractual Services						
Rent/Occupancy						
Telephone						
Insurance						
Printing/Postage						
Supplies						
Transportation						
Equipment						
Other - Specify						
Total Budget						

*Please include a 1 page Budget Explanation of the 2 year budget above.

For questions regarding this proposal contact 402-441-4944